


820 IL Compiled Stats. Section 193/15(b)

(820 ILCS 193/15)

Contract for products and services of freelance workers.

(a) Whenever a contracting entity retains a freelance worker, the contract for such products or services shall be reduced to writing. The contracting entity shall furnish a copy of the written contract, either physically or electronically, to the freelance worker.



(b) The written contract for the product and service of a freelance worker shall include, at a minimum, the following information:

- (1) the name and contact information of both the contracting entity and the freelance worker, including the mailing address of the contracting entity;
- (2) an itemization of all products and services to be provided by the freelance worker, the value of the products and services to be provided under the terms of the contract, and the rate and method of compensation;
- (3) the date on which the contracting entity must pay the contracted compensation or the mechanism by which such date will be determined, which shall be no later than 30 days after the products or services are provided; and
- (4) the date by which a freelance worker must submit a list of products or services rendered under such contract to the contracting entity, if such a list is required in order to meet any internal processing deadlines of the contracting entity for the purposes of compensation being timely rendered by the agreed-upon date as stipulated in paragraph (3).

(c) The contracting entity shall retain the contract for the service of a freelance worker for no less than 2 years and shall make such contract available to the Department upon request.

(d) The Department shall make available model contracts on its website for use by the general public at no cost. Such model contracts shall be made available in English and in the 8 languages most commonly spoken by limited English proficient individuals in the State.

(Source: P.A. 103-417, eff. 7-1-24.)